

Board of Management, The Literary Club
Minutes — June 26, 2014

Present: Kremzar, Lauf, McDonough, Murphy, Myers, Pratt, Sena
Absent: Friedlander

Pres. Kremzar opened the meeting at approximately 4 o'clock p.m. In the President's room at the University Club.

Going around the table, each of the members introduced himself, described his education and experience. Mercifully, no college songs were sung.

Pres. Kremzar led a discussion of a list of principles for meeting effectiveness. There was consensus that the group would observe these principles, with particular emphasis on respectful challenges of the ideas of others and of the importance of consensus over voting.

There was then a discussion of the responsibilities of each of the officers, evidencing consensus. During this discussion it was agreed that the Vice-President's book should be reproduced in some fashion.

After brief discussion of contacts intended to bring back into the club members who had recently resigned from the Club and any recommended action in that regard, it was agreed that no action should be taken until August when the Clerk will be required to prepare the trifold document listing members.

There was a brief discussion of the request, now withdrawn, of the Noonday Club for use of the Literary Club facility. No action is required.

It was agreed that an event, probably to take place on a Sunday afternoon at which nonmembers of the club could be invited to see the house, the art work, the early guest books, possibly an early volume of hand-written papers. The Club would serve wine or punch at this open house.

As time was growing short, the meeting was adjourned by Pres. Kremzar at approximately 6:15.

Respectfully submitted,

James Myers, Secretary

Board of Management, The Literary Club
Minutes — August 11, 2014 (Teleconference)

Present: Kremzar, Lauf, McDonough, Murphy, Myers, Pratt, Sena
Absent: Friedlander

President Kremzar opened the meeting shortly after 3 o'clock p.m.

After greetings all around there was discussion of membership issues, including Carl Iseman resigned due to business issues, Stan Block (Associate) resigned due to travel limitations, Gareth Howell moved from Regular to Associate Member due to his absence from Cincinnati. Joe Levinson (Associate) and Warren Bennis (past member) died. Members will be offered the opportunity of Memorials for Levinson and Bennis.

There was discussion of Constitutional issues, should there be vacancies on the Board, and it was agreed that if these vacancies occur other than at election time, the Board is required to make the replacements.

It was agreed that a Club open house, for members to bring guests of their choosing, will be held on Sunday, November 9, 2014. Tom Murphy will lead this effort.

It was agreed that the Holiday Party will be held on December 15 and that on December 22 there will be no meeting. This schedule was suggested because of the Monday Night Football game at Paul Brown on December 22.

The Board approved the posting of a Membership Proposal for James Nordlun, having reviewed his writing sample.

There was discussion of website issues.

The Meeting was adjourned around 4:30.

Respectfully submitted,

James Myers, Secretary

Board of Management, The Literary Club
Minutes —September 22, 2014

Present: Kremzar, Lauf, McDonough, Murphy, Myers, Pratt, Sena

The meeting opened with discussion of numerous fine candidates for the two vacant trustee positions. It was agreed that the positions should be offered to Jerry Kathman (2017) and Ted Silberstein (2015).

It was agreed that the public event scheduled for November, shall be moved to Spring 2015, so that the new trustees will be available to participate in the planning. There was some discussion of the possibility of other events (including a rare book display, but no agreement. This latter idea was tabled.

Bill Sena reported that the budget for the year is on track. It was agreed that the Investment Committee will consist of Sena, Kremzar, Bennett, and Miller.

Robert Smith has offered the Club a gift portrait of Edmund Burke, and the Board agreed to accept the gift.

Ed Burdell will meet with the Board at the next regularly scheduled meeting to discuss future building needs and the upgrade of sound and recording systems.

With regret, Jim Durham's resignation for health reasons was accepted.

Reichert and Edmundson will be asked to serve as a committee for a Friedlander Memorial.

The meeting was adjourned.

Respectfully submitted,

James Myers, Secretary

Board of Management, The Literary Club
Minutes —October 13, 2014

Present: Kathman, Kremzar, Lauf, Murphy, Myers, Pratt, Sena, Silberstein
Absent: McDonough,
Guests: Flick, Wendel, Burdell

Dale Flick was present for a discussion of the Club holiday party in the post Chris Miller era. There seemed to be consensus that at least a one year return to simpler entertainment might be a good thing. There were a few suggestions (brass, a small chorus from CCM, others), and Dale and Dave Edmundson will develop a plan for the evening to be brought back to the Board.

Richard Wendel discussed the Membership Proposal for James Nordlund. The proposal was approved for posting over no objection.

The Board approved the Robert Smith proposed gift of portrait of Edmund Burke, to be hung in the Club rooms.

Conservator, Ed Burdell reported the following:

- 1) The rock placed at the corner of the drive seems to be working, as planned.
- 2) The West chimney will be capped, to prevent leakage, at a cost of \$425.
- 3) The brick on the west wall needs to be sealed, to prevent water damage. There is one quote of \$3,800, so far.
- 4) The “house” roof will need complete replacement, probably next summer, at a cost of approximately \$16,500.
- 5) A plan is under way to improve egress through the kitchen in the event of an emergency. Ed is working with Nico on a plan for that.
- 6) Edmundson and Cobb continue work on improving sound and recording systems.
- 7) The HVAC service agreement has been renewed at \$872.
- 8) A committee consisting of Burdell, Bennett, Dorsey, Strange, Striker, and Kremzar is at work anticipating building needs in the 5 to 15 year horizon.

With some discussion, all of the above was approved by consensus. It was further agreed that future budgets presented to the membership will imply remission for the Conservator to spend reasonable amounts (\$2,000?), without returning to the board.

There was discussion of the Spring event at the Literary Club. The three trustees will take charge of this event’s planning, led by Murphy. There was discussion of labeling artwork or producing a brochure to identify it. It was agreed that refreshments should not be skimpy. There was also discussion of whether a short humorous paper, perhaps by Gibby Carey, ought to be presented at this event. The consensus seemed to go against this idea, but the Committee was encouraged to proceed.

The hour was late, the food practically gone, when the meeting was mercifully adjourned by President Kremzar.

Respectfully submitted,

James Myers, Secretary

Minutes —November 10, 2014

Present: Kathman, Kremzar, Lauf, McDonough, Murphy, Myers, Pratt, Sena, Silberstein
Guest: Flick

Dale Flick was present for the discussion of the 2014 Holiday Celebration to take place on December 15. The consensus seemed to be that the entertainment portion should be entrusted to Bill Seale, and should consist of three parts: some preliminary music, then music with the participation of a few club members along with hired musicians, and finally some singing, involving the entire membership present. Cost is not to exceed \$500.

there was brief discussion of the need for better building accessibility and it was agreed that, for the present, at least, accessibility, through the side door seems adequate to our needs.

Robert Smith now has the painting that he will present to the Club, and has agreed to a switch in dates with David Edmundson, allowing the presentation to occur on January 5, 2015.

The Board agreed, sadly, to accept the resignations of Arnold Schrier, for health reasons, and of Lou Witten, who has relocated to Florida.

There was a discussion of efforts to add members with excellent writing skill.

Tom Murphy announced that the Trustees will soon meet to finish planning for the Spring event. There was consensus that a brochure, such as that proposed some time ago by Jerry Kathman should be developed, and that it should list all of the Club's art works, by number, with the numbers then listed on the walls near the works.

When the meeting was adjourned, the pickings at the buffet table were sadly depleted.

Respectfully submitted,

James Myers, Secretary

Minutes —December 8, 2014

Present: Kathman, Kremzar, Lauf, Murphy, Myers, Pratt, Sena, Silberstein
Absent: McDonough

There was discussion concerning a writing sample that had been submitted for consideration, and agreement that the sample was insufficient. During the discussion, it was agreed that a brief document will be prepared to inform candidates of minimum requirements for a writing sample. Myers agreed to produce an initial draft of the document. It was further agreed that three sample papers (Budget papers) will be provided as examples to candidates.

Howard Lodge, no longer living in Cincinnati, has asked for Associate membership status. This was approved.

John McCall, Associate member, has resigned from membership. His resignation was accepted.

The Trustees reported on planning for the Spring event, probably to run on a Sunday afternoon in April, depending in part on the schedule of the Cincinnati Reds. The event will be from 2:00 to 5:00, will include refreshments and a brief welcome by the Club president. A brochure, highlighting the Club's artwork will be prepared under the direction of Jerry Kathman. There was discussion of the need for a budget for the event, but no resolution.

Mike Kremzar reported that Lewis Gatch had offered his home, in Indian Hill, for the Summer outing. It was agreed to accept this kind offer. It was further agreed that the sound system for this event needs improvement over previous years.

There was discussion of the traditional gifts to the Steward and others. It was agreed that although some gifts will arrive late, Bill Sena should estimate the probable proceeds and write checks in accord with his estimate.

Respectfully submitted,

James Myers, Secretary

Board of Management, The Literary Club
Minutes —JANUARY 19, 2015

Present: Kathman, Kremzar, Lauf, McDonough, Murphy, Myers, Pratt, Sena, Silberstein
Guest: Burdell

Minutes of the December meeting were approved.

There was brief discussion and universal approval of accepting the gift of sculpture (approximately 5 feet in height) by Mark Schlachter, to be installed, at no cost to the Club, on the West side of the Club lot, subject to Historic District approval, which Ed Burdell will follow up.

Burdell explained that the present plan is to hang the portrait of Edmund Burke on the wall in the Northwest corner of the “bar” room. The portrait is a gift of Robert Smith, which he will present to the Club after his paper on Burke on March 2.

There was discussion of parking options necessitated by new city parking regulations. Multiple options were discussed, as was the possibility that continued use of the alley on the West side of the building might be problematic.

Guideline for preparing Literary Club writing samples was approved and will be distributed via email, by the President, and posted on the website.

Myers recommended ceasing the practice of requiring sponsors of potential new members to come before the Board. It was agreed that the practice is not only useful, but highly beneficial, and that it should continue.

The Board approved three writing samples, and that two potential members should be given proposal forms, after they were represented by Sena and Lauf. Steve Strauss will be invited to the February Board meeting to represent the third candidate.

The resignation of Steve Marine was accepted with reluctance. The *de facto* resignation of Randy Bailey, who has ceased to attend meetings and failed to respond to telephone messages, email, and a bill for dues was agreed upon. The President will inform Bailey of his expired membership. There was discussion of the Lauf’s successful effort to fill vacant slots left by these two, and by Howard Tomb, who is ill. Mike Kremzar asked Bill Pratt to call Lou Prince to inquire about his health.

There was agreement to offer Lew Gatch and John Diehl the opportunity to address the Club briefly, on the occasion of their 50th anniversary as members.

Kremzar announced agreement on the use of Lew Gatch’s home for the summer outing.

The Spring event has been scheduled for April 19 at 2:00.

There was a discussion of strategy for increasing membership.

At approximately 10 o’clock the meeting was adjourned

Respectfully submitted,

James Myers, Secretary

BOARD OF MANAGEMENT MINUTES

Feb. 9, 2015

Kremzar, Sena, Lauf, Murphy, Silberstein, Kathman, Pratt, McDonough + Burdell and Strauss

1. Steve Strauss spoke in support of his nomination of Steve Schweller as a member. The Clerk will give the candidate a Membership Proposal form to be completed and returned to the BOM for review, after which it will be posted to the membership for consideration.
2. Conservator Ed Burdell spoke about the faulty security system of the clubhouse. We are not presently protected from intruders, and he recommends contracting with a company to provide security alarms by landline or wireless. He asked for authorization to proceed with arrangements for such a contract, with estimates ranging from \$900 to \$1800 for a proper security system to be installed. Such authorization was recommended by Pres. Kremzar and unanimously approved.

As for the sculpture proposed by Mark Schlachter and approved at the last BOM meeting, Ed said he has learned that the Historic District has approved it, but the City Planning Commission insists that an exterior object of its probable size should be listed as an outbuilding, requiring a Building Permit for its construction. Ed will submit details of design and size so that an exception could be made, but probably not until September.

3. Proposed memberships for Msrs. Killen and Lopez were discussed and it was agreed that their nominations should be sent by email to members, prior to voting on them at the March 2 Business Meeting.
4. Clerk Rich Lauf reported that we presently have 82 regular members with 3 more likely to be elected soon. He said the rotation schedule will stand at one paper every two years. Pres. Kremzar said members should let it be known that there are plenty of openings for qualified new members.
5. Pres. Kremzar announced that Jim Murray would soon be returning to Cincinnati, and would become a Regular instead of an Associate Member in the coming year.
6. April 19 is the chosen date for our first Open House. The time will be from 2 to 4 p.m. Some members who subscribe to the Linton Music series will need to leave before 4 p.m. to attend the concert that afternoon. Refreshments of wine, beer, and soft drinks will be offered to guests, along with hors d'oeuvres provided by the Queen City Club. Jerry Kathman will have illustrated brochures printed to give guests and members a brief tour of the clubhouse, including its history and artistic embellishments. The budget for this event is estimated to be in the range of \$2000 to \$3000. No limit on the number of guests.

7. Treasurer Bill Sena distributed a printed financial report which showed the Club to be in sound fiscal shape. Income from dues and endowments are adequate to meet expenditures. We are in need of a more reliable lavelier microphone at the podium, supplied for this evening;s paper with a portable version loaned by Anderson Cobb.
8. Tom Bennett has been asked to supply a Utrum format for any future budget debates.
9. Pres. Kremzar noted that we have 7 Honorary Members at present, and suggested that Lew Gatch would be an appropriate candidate, if he agreed to it. It could be announced at the June outing for which he will be the host, should the BOM approve of the idea.

Respectfully submitted,

Bill Pratt, Secretary Pro-Tem

Board of Management, The Literary Club
Minutes —March 9, 2015

Present: Kathman, Kremzar, Lauf, Murphy, Myers, Pratt, Sena, Silberstein

Absent: McDonough

Guest: Jaroszewicz

Minutes of the previous meeting were approved.

Ted Jaroszewicz expressed his support of candidate for membership, Nick Trelka. After Ted left the meeting, there was further discussion and there was unanimous approval of a membership proposal for Trelka.

There was discussion and review of a membership proposal for Steve Schweller, also unanimously approved.

There was lengthy discussion of the plans for the April 19 Member/Guest event. It was agreed that there will be an RSVP card distributed to the membership to determine likely attendance and that we should err on the side of having extra refreshments rather than too few. There will be a special guest book for the occasion. Members will be asked to provide welcome as guests enter and to provide docent services. There will be a plexiglass box provided to protect but display the historical guest book. There will be background music provided by a guitarist, the performance being a gift of Mark Schlachter.

Jerry Kathman led discussion of the brochure that will list all art work in the club, highlighting with photographs a few of the more significant or interesting items.

Jerry also suggested a cleanup of items scattered about the club. All agreed.

There was a discussion of whether a member should present a short paper during the event. There was further discussion on whether there ought to be a keepsake video-disc of a paper. After much and sometimes spirited discussion, it was agreed that there will be no paper.

Ed Burdell has informed us that a semi-truck hit the rock recently placed to protect the corner of our property. The Rock will be moved back to its spot. There was no word on damage to the truck, but some discussion of the wisdom of attempting to drive such a large vehicle into our narrow alley.

Ed Burdell has informed us that the panels on the front door seem to be loosening, because of slamming, and asked that members be told that slamming is unnecessary.

Flick, Vitz, Burdell and Kremzar have keys and the new passcode for the new alarm system. If others still have keys that are unneeded they should be returned.

We will be checking the Club's fire extinguishers.

It was suggested and agreed that there ought to be discussion of the use of the Club's defibrillator.

The meeting ended at about 10:30 pm.

Respectfully submitted,
James Myers, Secretary.

Board of Management, The Literary Club
Minutes —April 13, 2015

Present: Kathman, Kremzar, Lauf, Murphy, Myers, Pratt, Sena, Silberstein

Absent: McDonough

Guest: Flick

Minutes of the previous meeting were approved.

Dale Flick informed the Board of the Library items to be on display for the Open House.

Associate memberships were approved for Peter Lowry and Kingston Fletcher.

Bill Sena announced the bequest of \$116,000 from the estate of Bill Friedlander, who did not restrict the use of these funds. Bill recommended that we move the Curry Fund into the Endowment Fund and put but \$53,000 of Bill Friedlander's gift into the Endowment which will bring it up to about \$800,000, then \$63,000 of Bill's gift into the Building Fund, bringing it up to \$100,000. After discussion, all agreed.

Bill then suggested the desirability of creating a means to recognize significant gifts to the Club. There was discussion of many ways in which this might be done, but no consensus emerged. A proposal for membership vote will be prepared.

The Ohio Division of Taxation has rejected the Literary Club's request for property tax exemption, in view of our 501.C3 status. It was agreed that we shall drop the matter.

Charles Carothers' family has requested that Charles be dropped from membership in the LC, due to his condition. Because Charles is an Honorary Member, there is no cost to the family, to Charles, or to the Club of maintaining his membership. This will be communicated to the family, along with our hope that we may be permitted to retain Charles as an Honorary Member.

A wine tasting event has been proposed for the summer outing. After discussion, it was agreed that the outing would not work well, but that some other time might work. Mike will offer our thanks, and explore other possibilities.

There was discussion of the Sunday event, library display, guest book, ladies' room, etc.

Jerry Kathman passed out copies of the Literary Club brochure prepared by his firm, at no cost to the Club. One thousand copies have been printed, and the plates have been preserved for future printings. The book of John Diehl's historian's papers will be given to those who worked on this project.

The meeting adjourned at 10:05.

Respectfully submitted,
James Myers, Secretary.

Board of Management, The Literary Club
Minutes —May 11, 2015

Present: Kathman, Kremzar, Lauf, McDonough, Murphy, Myers, Pratt, Sena,
Silberstein

The minutes of the previous meeting were approved.

The Proposal for Membership of Nicholas Trelka was approved for posting.

The writing sample for Tom Schuck was approved.

There was a discussion of the Cincinnati Art Museum's proposal that we lend them old member photographs, which they would remove from their frames to check provenance. Ed Burdell and Ted Silberstein would be the caretakers of this project. It was agreed that we should proceed with caution and pursue the possibility of having the photos scanned for Club purposes.

It was agreed to cooperate with the Archdiocese of Cincinnati in their Archives open house, supplying what photos of our former location that may be available.

Lew Gatch has proposed that, at his expense, a photo of the Club members be taken at the Annual Outing on June 15. This was agreed, with the suggestion by Bill Sena, that rather than engaging an outside photographer, Lew might use the services of member Anderson Cobb, who is an accomplished photographer.

There was a brief discussion of the upcoming election of officers, and agreement that the goal is to keep the election as open as possible.

After brief discussion of the recent issue over the naming and arrangement of endowment and other special funds, it was agreed to move \$50,000 of the

Friedlander bequest into the Endowment Fund. Other decisions in this regard will be deferred.

The next meeting of the Board of Management will be on June 8.

It was agreed to continue the terms of appointed officers of the Club for the next year.

The meeting was adjourned at at 9:45

Respectfully submitted,
James Myers, Secretary.

Board of Management, The Literary Club
Minutes —June 8, 2015

Present: Kremzar, Lauf, Murphy, Myers, Pratt, (guest) Franz

Absent: Kathman, McDonough, Sena, Silberstein

May's Board of Management Minutes were approved.

A membership proposal for Tom Schuck was approved for a vote on October 5.

There was a discussion of the proposal to merge funds within the Endowment Fund. It was agreed that the funds should not be merged for bookkeeping purposes, although they are merged for investment.

There was discussion of the Art Museum project on Club member photos. It was agreed that their project should proceed, but that scanning of the photos for Club use should not proceed, mainly because of the small number of photos involved combined with the high price.

The Board agreed to a repair of the front steps of the House.

There were brief discussions of the Schlachter sculpture installation, the importance of scanning the Vice-President's Book, and of the sound system for the summer outing.

The meeting was adjourned at about 9:30

Respectfully submitted,
James Myers, Secretary.